

## Contact

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[news.wcmo.edu/](http://news.wcmo.edu/) (Other)

## Top Skills

Project Management  
Visual Basic  
PHP

## Languages

English (Full Professional)  
English (Native or Bilingual)  
Serbian (Native or Bilingual)  
Croatian (Native or Bilingual)  
Bosnian (Native or Bilingual)  
Serbian (Native or Bilingual)

## Certifications

WordPress: Internationalization  
Time Management Fundamentals  
Coaching Skills for Leaders and Managers  
Leading Productive One-on-One Meetings  
Graduate Certificate in IT Project Management

## Honors-Awards

Dean's List

# Vladimir Kuljak, Ed.Sp.,MS MIS, GCPM

Research Project Manager at The University of Kansas  
Jefferson City, Missouri, United States

## Summary

To assist management and other employees, by working in diverse and team environment, make effective contributions that will make the difference in operations of the department and the organization as a whole. Build meaningful relationship by showing understanding, compassion, honesty, integrity and gain detailed understanding of computer information systems and learn from experts and eventually become one.

Specialties: programming (WordPress, Drupal, PHP, MySQL, SQL, HTML 5, JQuery, Javascript, Perl) networking, web design, project management.

I am a problem solver at heart, and I strive to deliver creative and effective solutions at the highest of standards.

I have a strong eye for detail and a strong ability to conceptualize and think visually; this often works as my vantage point.

Strong verbal and written communication skills

Self—motivated

Efficient worker in independent and team environments

Able to prioritize tasks, multitask and meet deadlines

Strong organizational skills

Adaptive thinker

Skilled in cultivating positive relationships with clients

Thrive in dynamic environments

IT Project Lifecycle:

Requirements Analysis

ROI Analysis

Costing & Budgeting

Project Scheduling

Testing/QA/Rollout/Support

Value-Added Leadership:

Cross-Functional Supervision  
Team Building & Mentoring  
Client Relations & Presentations  
Business & IT Planning  
Vendor Management

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## Experience

The University of Kansas  
Research Project Manager  
May 2022 - Present (2 years 8 months)  
Lawrence, Kansas, United States

Lead the Management of Improvement Initiatives for learning management systems. As Research Project Manager I collaborate across numerous teams to perform system enhancement optimizations.

Westminster College (MO)  
Web Application Developer  
February 2021 - May 2022 (1 year 4 months)  
Fulton, Missouri, United States

Responsible for the coding, design translation and content management of colleges website and landing pages, from concept all the way to completion from the bottom up, fashioning everything from the home page to site layout and function. Also responsible for the gathering of information, planning, implementation and enforcement of the colleges social media channels and policies.

Improve website architecture, content and linking to improve SEO positions for target keywords. Write well designed, testable... efficient code by using best software development practices.

Create website UX/UI by using standard HTML/CSS practices. Integrate data from various back-end services and databases. Build internal tools and customer-facing solutions to support key marketing initiatives.

Gather and refine specifications and requirements based on technical needs. Create and maintain software documentation. Maintain, expand and scale colleges website utilizing Cascade CMS.

Missouri Department of Health and Senior Services

## Project Specialist/ Application Developer - General Contractor

August 2020 - February 2021 (7 months)

Jefferson City, Missouri, United States

Coordinates and performs programming, development, testing, ensuring functionality and whether specifications are met before passing on to customers; documents testing procedures and results.

Manage RedCap portal in superuser capacity, create projects, and manage user accounts.

Learn and adapt new functionality in RedCap to provide support to Section Administrator for building new projects with enhanced usability.

## University of Missouri-Columbia

Technology Resource Manager, Classroom Technology & AV Support

August 2015 - July 2020 (5 years)

Columbia, Missouri

Led teams across broad technical, financial and business disciplines.

Focused teams on business objectives and tracked progress to ensure project milestones were completed on time, on budget and with the desired results.

Effectively prioritizes and manages multiple complex assignments and clients.

Drafts technical proposals.

Generating project leads and signing on clients.

Engaging with clients to understand or determine their wants and needs.

Maintaining client relationships after project completion.

Project management- independent and in cross-functional teams.

Working on multiple projects simultaneously.

Adapting to changing deadlines, priorities and client needs.

Evolving with an ever-changing industry.

Exploring, experimenting and testing digital best practices (A/V Infrastructure and Classroom Technologies).

Collaboration with AV leads in technology nation wide: Harman, Extron, CDW, CTI, SKC, Cisco, WWT, Epson, Panasonic.

## State of Missouri

2 years 11 months

Information Technologist Specialist, Web Applications Developer

February 2015 - August 2015 (7 months)

Jefferson City, MO

Developed and maintained SQL Server Databases. Built, maintained, and scheduled DTS and SSIS packages and stored procedures for migrating and updating data.

Created views, queries, and data warehouse reports using SSRS providing management with information from SQL

Server production databases.

Provided production support for applications. Assisted users experiencing errors within these applications and resolved errors.

Provided administration duties on SQL Server. Created, maintained, backed up and restored databases.

### UI /UX Developer

October 2012 - January 2015 (2 years 4 months)

Jefferson City, MO

Developed WordPress State of Missouri based websites (mo.gov, studymissouri.gov, mobroadbandnow.com, etc...); currently optimizing Missouri State Emergency Management Agency boards and forms written in .NET environment.

Created websites in PHP, Perl, DB2, SQL, Javascript, HTML and CSS.

Customized WordPress plugins and built new custom plugins.

Customized WordPress themes.

Integrated WordPress based websites with other websites.

Installed, configured and managed WordPress installations.

Tools used: MySQL, PHP, Wordpress, CMS, TortoiseGit, Javascript, JQuery, HTML.

### University of Missouri, Division of Autism and Neurodevelopmental Disorders

#### Database Programmer Analyst

August 2011 - October 2012 (1 year 3 months)

Columbia, Missouri Area

Responsible for the design, implementation, maintenance and repair of an organization's database.

Transferring Data

Replicating Data

Maintaining database and ensuring its availability to users

Maintaining the data dictionary

Controlling privileges and permissions to database users

Monitoring database performance

Database backup and recovery

Database security

## Missouri State Auditor Office

### Programmer Analyst

July 2008 - August 2011 (3 years 2 months)

Jefferson City, MO

Performing data design, database architecture and database administration.

Creating and maintaining large Access databases and data warehouses required for development, testing and production usage.

Creating, maintaining and administrating database objects (tables, views, indexes, stored procedures, functions, packages, etc).

## Missouri Department of Elementary and Secondary Education

### Data Specialist/Unit Web Manager

April 2007 - May 2008 (1 year 2 months)

Assisting the personnel of DESE in resolution of software related issues, particularly with MS Office. Answering the phone calls, providing the technical support. Partial I/T support; various maintenance tasks on staff workstations. Working on the developing the online applications and databases that will be open to public and private sector (FTP access).

## Scholastic

### Computer Administrator

May 2002 - April 2007 (5 years)

Maintained operations on the computers, participated and successfully completed a 600 million dollar valued sales with Scholastic for three consecutive years. Additionally participated in New York sales projects which were successfully completed in cooperation with Scholastic sales personnel. Maintained perfect attendance for the past three years. Computer Operator. Overseeing the operation of computer hardware systems, ensuring that these machines are used as efficiently and securely as possible. Working with mainframes, minicomputers, LTO tape drives, IBM printers or networks of personal computers, anticipated problems and take preventive action, as well as solve problems that occur during operations. Help desk duties as assigned.

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## Education

### University of Missouri-Columbia

Educational Specialist Degree, Learning Technologies in Schools., Technology in Schools · (2017 - 2020)

### University of Illinois Springfield

Master's Degree, Management Information Systems · (2008 - 2011)

Lincoln University in Missouri

Associate and Bachelors of Science, Computer Information Systems · (August 1999 - May 2005)